

Amendment to RFP

The following notice of amendment to the recently released RFP by the City of Summerside Economic Development Office for Consultancy Services related to the development of an Economic Development Strategy. The following updates to the RFP are listed below:

Please Note: If you are interested/intending to bid you must indicate as per the RFP via email as per instructions in original RFP

Extension to Closing Date: The RFP closing date has been extended to **January 14, 2011**, before 4:00pm AST

Supplemental Information

Start Date: While a specific start and completion date has not been identified in the RFP as the timeline was left to the discretion of the bidders, it is anticipated that the project commencement date will be in Early February with a 3-4 month project completion.

Anticipated Budget: The City has concluded that the budget to conduct this study should not be revealed until after all proposals have been submitted. We prefer not to have budget drive the creativity, and the selection decision. In fairness, however, we recognize the importance of benchmarking project costs against (top-line) client budget considerations; suffice to say this contract value is in the mid - high five figure range.

Amendment to RFP

Submission of Project Budget: Any information related to budgeted project costs should be submitted in a separate file/envelope from the actual project proposal. As example:

Envelope 1- Proposal for Consulting Services – EDO Strategy
Envelope 2 -Budget for Consulting Service – EDO Strategy
C/O Mike Thususka
Director of Economic Development
City of Summerside
275 Fitzroy Street
Summerside, PE
C1N 1H9

Questions and Inquiries: Questions and inquiries, must be in the form of a written nature, and will be accepted from any and all firms. Material questions will be answered in writing and will be distributed to all firms who receive the RFP provided however. Questions will be accepted up until 4:00pm AST on January 12, 2011.

No information given verbally by the City or by means of telephone is binding nor will it be construed as to change the requirements of this Proposal in any way. Vendors are cautioned to secure clarification on the Proposal information prior to submitting a proposal. Any vendor who has questions with regard to the Request for Services should be directed in writing via email to mike@summerside.ca